

# Government Relations Committee (GRC) Terms of Reference APPROVED September 2024

#### Mandate

The Government Relations Committee (GRC) is a committee whose mandate is to engage AAN Members in the political process. GRC mobilizes the membership across the province, builds relationships with elected officials – of all political parties – and works for the nursing community interests, on a multi-partisan basis, during and between elections. GRC and its members do not endorse political parties and work with all provincial elected officials regardless of their political affiliation.

The GRC Committee mandate is to act in an advisory role to the CEO. Activities conducted by GRC are done so under direction of the AAN Board and the CEO.

### **Authority**

The Committee Reports to the CEO. Committee members do not direct the AAN staff in potential work activities and any such assistance is requested through the CEO.

#### Membership

- AAN CEO chair
- At least one AAN member per provincial electoral district (constituency), is desirable.
- At least one board member should be appointed to the GRC
- AAN President (ex-officio)
- AAN Executive Associate (ex-officio)

### **Chair Responsibilities**

- Coordinate and chair meetings
- Update members when new political issues arise
- Coordinate preparation of infographics for members to share with their respective MLAs
- Ensure work and outcomes of GRC aligns and fulfills the AAN strategic priorities for advocacy.

#### **Member Responsibilities**

• Prepare for, attend and actively participate in meetings

Website: <a href="www.albertanursing.ca">www.albertanursing.ca</a>
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- Actively participate by meeting with your MLA, twice per year and sharing nursing information utilizing infographic and speaking points provided by the GRC
- Bring political issues forward to the meeting for discussion
- Provide feedback in a timely manner, respecting deadlines

## **Meetings**

Meetings will be held virtually but may, on occasion be held in person.

#### Goal

To educate and advocate to elected government officials on nursing issues of importance as approved by the AAN board of Directors.

#### **Deliverables**

The CEO of the Association coordinates all GRC's activities. This includes "Adopt-an-MLA" program, organizes letter-writing, postcard and petition campaigns, coordinates lobbying of Cabinet ministers and other MLAs, and can help draft submissions before Legislative or Government Committees, if required.

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